

HUDSON FIRE PROTECTION DISTRICT



Ken Gabrielson

Fire Chief

HUDSON, CO 80642

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The Hudson Fire Protection District

INVITES APPLICATIONS FOR THE POSITION OF: Fire Battalion Chief

An Equal Opportunity Employer,

This process is to establish a hiring list for potential openings in 2023.

SALARY

Effective January 1, 2023: \$114,965 - \$118,965 Annually (**FLSA exempt**). The position also is eligible for \$3000 bonus for a BA, BS degree (paid as bonus in July, after successful completion of probationary year). Depending on the plan chosen, medical and dental are covered for the employee. These plans are offered to family members at an additional cost to the employee.

THE POSITION:

The Hudson Fire Protection District is offering an exciting opportunity for Fire personnel who are passionate about leadership and supporting the department's mission: to aggressively and safely protect life property and the environment by providing excellence in emergency services, training and prevention. The ideal candidate will have increasingly responsible experience in a like size or larger fire service agency including supervisory experience equivalent to the rank of Fire Lieutenant or above. The Battalion Chief position is assigned to either a shift schedule (48/96) or a 40-hr. week as the Training Officer(4-10). The Training Officer position is rotated within the BC rank. The Training BC will be assigned to the Training Officer position for a minimum of two (2) years. The Training Officer shall attend monthly Training Officer meetings. The Training Officer will be provided with a department vehicle and serve as the on-call chief officer for the district.

The Battalion Chief position is FLSA exempt.

Inquiries:

Battalion Chief Doug Myers at: (719) 313-3298, or, dmyers@hfpdco.org

DEFINITION

Under direction of the Fire Chief, responsible for the supervision of all personnel and operations of a shift, and/or, heads a specialized unit such as training, operations, fire prevention, equipment and facilities and other responsibilities or activities required by the Fire Chief; responsible for both emergency and non-emergency activities of a number of companies; commands emergency response scenes; performs related work as assigned.

DISTINGUISHING CHARACTERISTICS

The Fire Battalion Chief is responsible for coordinating the daily operations of on-duty fire suppression personnel, training personnel, assigning apparatus and equipment; responsible for acting as on-scene incident commander of responses to fire, rescue and medical calls.

EXAMPLES OF DUTIES

Duties may include but are not limited to the following:

Deliver effective instructor-led training, both formal and informal to various audiences and the ability to effectively present information to both professional and civilian groups.

Assists in the development and implementation of goals, objectives, policies and procedures; interprets policies and procedures and insures their proper application.

Plans, organizes, assigns and evaluates the work of shift personnel and activities; makes recommendations relating to station assignments. Supervises Lieutenants and works with them to coordinate the daily routine or training.

Serves as Incident Commander at emergency scenes; supervises response to emergency fire, medical aid, hazardous material, rescue and other situations and directs companies responding to the emergency. Briefs superior officers concerning emergency situations, reviews strategy and tactics being employed and turns over command when relieved.

Coordinates the repair and maintenance of equipment and fire apparatus; monitors changes in equipment and methods and recommends incorporation into department activities.

Evaluates employee performance and counsels' employees regarding work performance and procedures; administers discipline, receives and takes action on grievances.

Maintains records and prepares periodic and special reports; responsible for maintenance of vacation and holiday records.

Assists and supervises the assignment of personnel to the shift inspection program; assists with development and delivery of the department training program(s).

Participates in public relations and public education programs. Attends Town Hall, Board and other meetings or activities deemed necessary by the Fire Chief.

Participates in the Fire Department's Labor/Management process. May assume the duties and responsibilities of the Fire Administrative Officers in their absence.

Related work as assigned by the Fire Chief.

Process:

- Submit a Resume outlining qualifications
- Submit letter outlining experience, leadership qualities and how you would be an asset to the Hudson Fire Protection District
- Submit (3) letters of recommendation from past or present supervisors
- Include copies of educational transcripts and certifications
- All submittals are due by **5pm Tuesday, November 1, 2022**
- Successful Candidates will be notified of test dates and interview times

Minimum Qualifications:

- **7 years' experience**
- **3 years' experience as an Officer (Lieutenant or above).**
- **AA, AS degree in related field**
- **Fire Officer 1**
- **Fire Officer 2 certification**
- **Proctor**
- **FF1, FF2, EMT**

Desirable Qualifications:

- **BS, BA degree in related field (\$3k bonus paid in July annually after completion of probationary year)**
- **Blue Card IC certified**
- **DOU, DOP, DOA certification**
- **Experience as a Fire Training Officer**

Successful candidates will agree to having a background and driving record check

